

Reference no
Log no cal/12/011
For office use

Community Area Grant Application Form 2012/2013

Please ensure that you have read all the Funding Criteria and Additional Guidance Notes before completing this form
PLEASE COMPLETE ALL SECTIONS TO ENSURE THAT YOUR APPLICATION CAN BE CONSIDERED

To fund projects up to £1,000 without the need for matched funding

To fund up to 50% of projects costs of projects over £1,000

Maximum Grant £5,000

For larger projects we strongly advise you to contact Charities Information Bureau three months before you approach the area board. [\(See Section 2 for contact details\)](#)

Please contact your Community Area Manager before completing your application

[\(See Section 3 for contact details\)](#)

1. Your organisation or group			
Name of organisation	CALNE TENNIS CLUB		
Contact name			
Contact address			
Contact number		e-mail	
Organisation type	Not for profit organisation <input checked="" type="checkbox"/> Parish/town council Other, please specify		
2. Your project			
Project Title/Name	NEW TENNIS COURTS AT BEVERSBROOK SPORTS COMPLEX IN CALNE		
What is your project about and what does it aim to achieve? <i>Important: This section is limited to 600 characters only (inclusive of spaces).</i>	To provide improved facilities and the opportunity to take part in playing tennis all year round in a friendly and forward thinking club environment. To cater for all age groups from 4 years upwards and with a mixed range of abilities. To provide players with the opportunity for participation in social and competitive tennis games including matches and tournaments.		
In which community area does your project take place? <i>(Please give name – see section 3)</i>	CALNE AREA BOARD		
I/we have discussed our project with the town/parish council?	Yes <input checked="" type="checkbox"/> No	Date FROM OCTOBER 2011	
I/we have discussed our project with our Wiltshire councillor?	Yes	Date	No <input checked="" type="checkbox"/>

Where will your project take place?	BEVERSBROOK SPORTS COMPLEX IN CALNE	
When will your project take place?	AS SOON AS WE HAVE THE SUFFICIENT FUNDING TO START	
How did you discover there was a need for your project (<i>please provide evidence</i>) and how will your project benefit your local community? <i>Important: Please do not type/write in paragraphs – This section is limited to 700 characters only (inclusive of spaces)</i>	A feasibility study commissioned to Sports Solutions (GB) by the Calne Town Council in 2011 identified further potential development opportunities within the Beversbrook Sports and Community Facility. Their consultations with the Calne Tennis Club and the LTA identified in particular the need to increase the number and quality of tennis courts in Calne. It concluded that a lack of space and quality of current facilities was preventing the club from expanding at the rate they feel was achievable, particularly the junior sections of the club and the Beversbrook location was considered ideal for the construction of new and better tennis court facilities.	
How many people will benefit from your project?	CALNE COMMUNITY AND SURROUNDING VILLAGES	
How does your project demonstrate a direct link to the local community plan for your area? (see www.wiltshire.gov.uk/areboards) or priorities of your area board) Please provide a reference/page no.		
Any other information about your project. (Limited to a 1000 characters) The Calne Town Council own and manage the only two public tennis courts in the town at the Anchor Road Recreational Ground. These courts and their surrounds are in poor condition, past their design life expectancy resulting in them being under utilised. The Club has restricted use of the courts and the lack of adequate tennis facilities has been a constraint to the general development of tennis in the town resulting in potential players choosing to travel up to 12 miles to other nearby towns with larger and better facilities. With the new court proposal which has been endorsed by the LTA, the club will attract new members, increase the coaching sessions to run more concurrently and with floodlights enabling play after dark and play all year round.		
To be completed ONLY where town/parish councils are making an application		
Is your project one which parish/town councils have powers to raise local taxes to fund?	Yes	No
Could your project be funded from your reserves?	Yes	No
Is your project urgent (having to be completed in this financial year? <i>If you answer YES please provide evidence elsewhere on the application form</i>)	Yes	No
3. Management		
How many people are involved in the management of your group/organisation? Of these, how many are:		
Over 50 years	Male 1	Female 2
25 – 50 years	Male 3	Female 2
Under 25 years	Male	Female
Disabled People	Male	Female
Black and Minority Ethnic people	Male	Female

If your project will continue after the Wiltshire Council funding runs out, how will you continue to fund it?

How will you know whether your project has made a difference in the community? What information will be collected to enable you to know that the project has made a positive impact on your community and met the local need?

There is already support shown for use by the local schools in the town of the improved tennis court facilities. Liaison has been made with all 5 junior schools and the comprehensive schools in Calne to introduce the opportunities for coaching and playing tennis. The Calne Tennis Club coach has run taster sessions for juniors and helped with out at the Secondary School's after school club by conducting tennis lessons. St Mary's, one of the country's more notable girls independent school, situated in the centre of Calne, has already expressed a desire for its girls to utilise the proposed new tennis court facilities at Beversbrook as their present court space is limited.

Also within Calne is Springfield Sports College, a residential academy for pupils experiencing difficulties in mainstream education as a result of a combination of emotional, behavioural, learning difficulties and complex needs. They encourage participation in sport in the local community and whilst at present focusing on cricket, football and rugby are keen to include tennis opportunities for their pupils. Again the Calne Tennis Club coach has run taster sessions for the academy students even though they do not have their own tennis courts.

The Tennis Club regularly promotes itself within the Town by having a stand and participating in the annual town summer carnival and autumn community showcase events, articles in the local paper and the official newsletter of the Town Council and having its own website. The local community has been involved in fund raising events over the last year including a tennis ball attended by 140 people.

The Club has recently collected several letters of support from businesses, schools and members of the club as well as our local MP all backing our proposal for new courts in the town.

Has Charities Information Bureau (CIB) helped you with this application/to seek funding for this project?

Yes Date contacted CIB
No X

To whom have you applied for funding for this project (other than Wiltshire Council)?

Please list with amount applied for and whether you have been successful

Name of Funder	Amount Applied For	Amount Received
Inspired Facilities	£50,000	
Community First	£38,400	
Viridor Credits	£50,000	
The above grants have all been submitted and we are waiting to hear if successful		

Have you or do you intend to apply for a grant from another area board within this financial year?

If yes, please state which one(s).

Yes No X

Are you in receipt or anticipating other funding from other Wiltshire Council departments for this project?

Yes

No

4. Information relating to your last annual accounts (if applicable)		
Year ending:	Month: December	Year: 2011
A - Total income:	£ 31,678.77	
B - Minus total expenditure:	£ 28,723.03	
Surplus/deficit for year: (A minus B)	£ 2955.74	
Free reserves currently held (i.e. money not committed to other projects/operating costs)	£ 5999.38	

5. Financial information – If you can claim back V.A.T. please exclude VAT from the figures you provide us. If you have to pay the V.A.T then please include V.A.T. in the figures you provide us.

Project Costs A Please provide a <u>full</u> breakdown e.g. equipment, installation etc.	Project Income B Please list all sources of funding for this project, as provisional (P) or confirmed (C)			
		P/C		
Construction of 4 hard surface tennis courts including preparation of site and landscaping and fencing	£ 120,000	Own fundraising/reserves	5,000	£
	£			£
Floodlighting	£ 38,400	Parish/town council		£
Planning/Professional fees	£ 5,000			£
Access path to courts	£ 3,000	Trusts/foundations		£
Tennis amenities hut	£ 3,000			£
Electricity supply to site	£ 2,000	In kind		£
				£
	£	Other	P	£ 50,000
	£	Inspired Facilities		
		Landfill	P	£ 38,400
		Community Grant		
		LTA Grant	P	65,000
Total Project Expenditure	£ 158.400	Total Project Income		£ 153.400
Total project income B	£ 153.400			
Total project expenditure A	£ 158.400			
Project shortfall A – B	£ 5,000			
Grant sought from Wiltshire Council Area Board	£ 5,000			
Bank Details				

Please give the name of the organisations' bank account e.g. Barclays
HSBC

Please give the name of the organisations' bank account e.g. Chippenham Scouts

CALNE TENNIS CLUB

6. Supporting information – Please enclose all the following documentation as failure to do so may lead to a delay in your application being considered

Enclosed (please tick)

All written quotes including the one(s) you are going to use

Latest inspected/audited accounts or annual report or Income/expenditure budget for current financial year

Terms of reference/constitution/group rules

Evidence of ownership/lease of buildings and/or land

For new groups, only the group's terms of reference and a projected income and expenditure budget covering a period of 12 months is required.

7. Declaration (on behalf of organisation or group) – I confirm that...

This application meets all the funding criteria

The information on this form is correct, that any award received will be spent on the activities specified, that I will complete a monitoring form (if requested) following completion of the project.

If a grant is received, I will provide copies of all receipts and invoices associated with the grant and provide information and photographs to demonstrate how the grant was spent.

That any other form of licence or approval for this project has been received prior to submission of this grant application.

That the necessary policies and procedures will be in place prior to the commencement of the project outlined in this application.

Child Protection Safeguarding Adults

Public Liability Insurance Equal opportunities

Access audit Environmental impact

Planning permission applied for (date) or granted (date)

That acknowledgement will be given of Wiltshire Council support in any publicity, printed or website material.

I give permission for press and media coverage by Wiltshire Council in relation to this project.

Name:

Position in organisation: Secretary

Date:

Please return your completed application to the appropriate Area Board Locality Team ([see section 3](#))